**Meeting Notes**

Graduation Matters Missoula

Schools/Staff Subcommittee

October 25, 2011

**Present:** Heather Davis Schmidt (MCPS), Matt Clausen (MCPS), Ben Martin (MCPS), Danette Rector (Big Brothers, Big Sisters), Kelli Hess (YMCA), Nina Cramer (Forum for Children and Youth)

Absent: Natalie Mauer (Wells Fargo), Don Collins (MCT)

1. Finalize goals and action plans for Dec. 1st timeline
2. Add Matt Clausen (MCPS) and Kelli Hess (YMCA) to action step teams
3. Matt Clausen will develop a collaboration site using MCPS wiki (www.mcpsonline.org)
4. Meet again Tuesday, November 29, 3-4:30pm, business bldg. board room
5. Each individual/team be prepared with the following:
   1. ½ page written summary of your action item
   2. 3 minute verbal highlights of your action item
   3. Order of presentation/discussion:
      1. Principal Wish List (Natalie/Matt)
      2. Teacher Survey (Ben/Melanie)
      3. Student attendance data (Ben/Melanie)
      4. Financial support (Natalie)
      5. Efforts of other communities (Nina/Danette/Kelli)
      6. Paxson Help Wanted Program (Heather – will do this first if the Paxson volunteer who runs this program is available to share with us during our meeting)
      7. Steve Gaskill research (Nina/Kelli)
      8. National research literature on student attendance/drop out (Heather)
6. Others ideas discussed to keep in mind as we move forward with our goals/strategies:
   1. Need multiple modes of communication
   2. Volunteer recognition
   3. Celebrate successes
      1. Shout outs
      2. Collaborate with the community on marketing
   4. Recognition programs for staff and students
      1. Teachers stories project – Missoulian?
      2. Enhance most inspiring student by adding most inspiring teacher/volunteer/staff member